

**Date** All training dates

**Location** Sandyford

**Grid Reference** NZ 07031 81275

**Event** Mounted Games Training

**This risk assessment has been prepared specifically to cover training during the Covid-19 period. It will remain in place until the government guidelines change.**

**Organisers of all our events have taken reasonable precautions to ensure the Health and Safety of everyone present. For these measures to be effective, everyone must take all reasonable precautions to avoid and prevent accidents and infection occurring and must obey the instructions of the organisers, officials and stewards.**

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
Venue location, access road and parking	Single carriageway Unclassified track	PC Members Trainers Helpers Parents General Public Animals Property	Post venue address on Branch website Courteous and sensible driving No parking on access roads unless directed by owner  Park with consideration for all to move about, unload ponies, tack up and access arena/training area safely – see separate Covid-19 RA for further detail  Ensure no entrances to farm buildings and fields are blocked	LOW	It is essential that parking is in accordance with the separate Covid-19 risk assessment
Movements of horses, pedestrians and vehicles on site.	Safe routes for all	PC Members Trainers Helpers Parents General Public Animals Property	<ul style="list-style-type: none"> <li>PC members and parents:               <ul style="list-style-type: none"> <li>to keep selves and ponies away from private vehicles</li> <li>to lead ponies into training area before mounting,</li> <li>to dismount at the end of training and lead ponies back to vehicle.</li> </ul> </li> </ul>	LOW	Procedure for entering the training field is detailed in the Covid-19 risk assessment
Training Field Car Park	General Health and Safety	PC Members Trainers Helpers Parents	Either Trained or Qualified First Aider to be present before training (including warm up) commences  No PC member to mount before designated first aider present in training area	LOW	

Date Assessed	24 June 2020	Date Reviewed		Revision No Page 1 of 4 June 2020
By (Print Name) Judith Baker	Signed	By (Print Name) Michelle Macauley	Signed	

## MORPETH HUNT PONY CLUB RISK ASSESSMENT - MOUNTED GAMES TRAINING

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
First Aid and Welfare	Medical and veterinary cover Accident book Emergency procedure agreed Communications	PC Members Trainers Helpers Parents General public Animals Property	<p>Accident action pack always available in equipment trailer, to include:</p> <ul style="list-style-type: none"> <li>• First Aid kit</li> <li>• Covid-19 PPE</li> <li>• Anti-Covid-19 wipes</li> <li>• Anti-covid-19 spray</li> <li>• Hand sanitiser</li> <li>• Accident reporting guidance</li> <li>• PC Accident report form</li> <li>• DHSS Accident Report Book</li> <li>• Incident Form</li> <li>• Details of location – post code, map reference, contact phone number</li> <li>• Veterinary contacts</li> </ul> <p>First Aid cover adequate for whole period Vehicle access to all areas Mobile phone reception on site</p>	LOW	Covid-19 PPE kit: gloves, apron, face mask, face visor, hand sanitiser
First Aid and Welfare	Equine flu	Animals	All ponies attending training must be vaccinated against equine influenza in accordance with current guidelines from PCHQ and MHPC.	LOW	
First Aid and Welfare	Communications		<p>There is a good mobile signal at the venue.</p> <p>DC to be informed of any serious accident/incident. Also to include reports of unacceptable/bad behaviour</p> <p>Inform instructors of emergency procedure</p>	LOW	
Training	Trainers Safeguarding	PC Members. Trainers Helpers Parents General Public	Trainers to be registered on PC Instructors database and have 1 <sup>st</sup> aid, safeguarding and DBS certificates	LOW	See Covid-19 risk assessment for further first aid training requirements

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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
Training	Trainers Safeguarding		Children may not be left at training on their own. Accompanying adult must remain at training in case of first aid need.	LOW	
Training Field Car Park	Hoodies Jewellery Long hair Hats Boots Exposed skin Tack	PC Members	<ul style="list-style-type: none"> <li>No hoodies to be worn</li> <li>No jewellery to be worn</li> <li>Hairnets to be worn if hair longer than shoulder length</li> <li>Hats to be tagged and fitted correctly</li> <li>Hat chinstraps to be appropriately fastened</li> <li>Boots with soft sole and square cut heel. No laces and no 'light riders'</li> <li>Long sleeves to be worn at all times. In hot weather long sleeved white shirts can be worn.</li> <li>No rope reins, clips, humane girths</li> <li>Stirrup leather stitching in good order</li> </ul>	LOW	Clothing and tack check to be carried out by parents before commencing training, including warm up. Any PC member failing on any point must not train until dressed/tacked up correctly.
Training Field Car Park	Weather – hypothermia Sunburn Heatstroke	PC Members. Trainers Helpers Parents. General Public. Animals. Property.	Observation by all present Appropriate clothing to be worn Keep children active in particularly cold conditions Maintain hydration – water bottles will not be allowed in the training area, they may be accessed over the fence, supplied by accompanying parent	LOW	
Training Field	Collision	PC members Trainers	Adequate runout space at start/finish.	LOW	

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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
Training Field	Dragging, trampling, kicking whilst vaulting	PC Members	It will happen occasionally. If a child can not manage to vault without adult assistance they should not attempt to vault at training.  If pony dangerous stop vaulting and stirrup up. Consider suitability of pony for mounted games.	MODERATE	Previously 1:1 assistance was advised. Leading the pony is now not possible under Covid-19 restrictions and it will be difficult to make the pony safe for vaulting practice.  Where pony is consistently out of control it is a danger to rider and third parties and should not be allowed to train
Training Field	Knock down	Non-riding children	Non-riding children should not attend training either as a spectator or helper.	LOW	
Training Field	Knock down	Trainers Helpers Parents PC Members General public	Ensure minimum number of people on foot in training area: <ul style="list-style-type: none"> <li>• Trainers only</li> <li>• A specific parent may be invited in in two circumstances:               <ol style="list-style-type: none"> <li>1) To administer first aid to their child</li> <li>2) To catch their own pony if the child is unable to due to injury</li> </ol> </li> </ul> No helpers will be allowed in the training area.  No mobile phones/devices in use in training area other than emergency.	LOW	

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