

**MORPETH HUNT PONY CLUB
RISK ASSESSMENT - MOUNTED GAMES TRAINING**

Date All training dates

Location Angerton Steads Arena; Geordie's Moor, East Shaftoe Farm

Map Reference tbc

Event

HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
Venue location, access road and parking	Single carriageway Unclassified track	PC Members Trainers Helpers Parents General Public Animals Property	<p>Post venue address on Branch website</p> <p>Courteous and sensible driving</p> <p>No parking on access roads unless directed by owner at Geordie's Moor</p> <p>Fill large pot holes (Geordie's Moor)</p> <p>Park with consideration for all to move about, unload ponies, tack up and access arena/training area safely</p> <p>Ensure no entrances to farm buildings, fields or arena are blocked</p> <p>At Geordies Moor, all to drive off farm track at access point on right after cattle grid. Trailers pull on to rig and furrow grass before parking. Horseboxes park along wall or on grass as appropriate. Do not block the access point on to the field.</p>	LOW	Owner to remind all parents to keep access point to parking area clear.
Movements of horses, pedestrians and vehicles on site.	Safe routes for all	PC Members Trainers Helpers Parents General Public Animals Property	<p>PC members and parents: to keep selves and ponies away from private vehicles</p> <p>to lead ponies into arena/training area before mounting,</p> <p>to dismount at the end of training and lead ponies back to vehicle.</p> <p>at Angerton to congregate just inside entrance gate and wait until jumps cleared before mounting</p>	LOW	

Date Assessed		Date Reviewed	
By (Print Name) Judith Baker	Signed	By (Print Name)	Signed

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			<p>at Geordie's Moor to cross the road at a safe point with clear sight lines i.e. away from all vehicles, leading ponies. Dismount at end of training and lead ponies back to vehicle.</p> <p>at Geordie's Moor when using alternative field requiring access from the farm road, all members to ride together as one ride to field. Designated parents to steward gates and ride.</p> <p>No cars other than equipment trailer and owner's car to park south of the road at Geordie's Moor</p>		
Arena/training area Car Park	General Health and Safety	PC Members Trainers Helpers Parents	<p>Either Trained or Qualified First Aider to be present before training (including warm up) commences</p> <p>No PC member to mount before designated first aider present in arena/training area</p>	LOW	
First Aid and Welfare	Medical and veterinary cover Accident book Emergency procedure agreed Communications	PC Members Trainers Helpers Parents General public Animals Property	<p>Accident action pack always available in equipment trailer, to include:</p> <ul style="list-style-type: none"> • Accident reporting guidance • PC Accident report form • DHSS Accident Report Book • Incident Form • Details of location – post code, map reference, contact phone number • Veterinary contacts <p>First Aid cover adequate for whole period Vehicle access to all areas Mobile phone reception on site</p>	LOW	Entrance gate to Angerton Arena to be kept free for emergency vehicle access at all times

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HAZARD	HAZARD DETAILS	RISK GROUP	ACTIONS PLANNED	RISK LEVEL	REMARKS.
			Inform instructors of emergency procedure		
Arena/training area	Equipment stored in arena Ground Conditions Public Access Spectator area	PC Members. Trainers Helpers Parents. General Public. Animals. Property.	Angerton Arena – jumps to be cleared to side before members enter Arena/training area checked thoroughly when set out. In adverse weather ground conditions checked at intervals to ensure going does not become unsafe General public spectating at Geordie's Moor to be advised to stay north of the road	LOW	
Fire	Buildings at Angerton	PC members Trainers Helpers Parents General Public Animals Property	Buildings not accessed by Pony Club No smoking near buildings, hay or straw Venue owner's own fire assessment	LOW	In event of fire next to arena, vacate arena and congregate in adjacent field
Training	Trainers Competent? On PC register? Helpers available? Safeguarding	PC Members. Trainers Helpers Parents General Public Animals Property	Designated trainers Invited helpers Designated equipment people Brief helpers before start Children left at rally: <ul style="list-style-type: none"> leaving children to be avoided if possible responsible adult identified to trainer time of collection and person collecting Children and ponies given lifts to training <ul style="list-style-type: none"> responsible adult identified to trainer 	LOW	

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Arena/training area Car Park	Hoodies Jewellery Long hair Hats Boots Exposed skin Tack	PC Members	<ul style="list-style-type: none"> • No hoodies to be worn • No jewellery to be worn • Hairnets to be worn if hair longer than shoulder length • Hats to be tagged and fitted correctly • Hat chinstraps to be appropriately fastened • Boots with soft sole and square cut heel. No laces and no 'light riders' • Long sleeves to be worn at all times. In hot weather long sleeved white shirts can be worn. • No rope reins, clips, humane girths • Stirrup leather stitching in good order 	Low	Clothing and tack check to be carried out by team trainer before commencing training, including warm up. Any PC member failing on any point must not train until dressed/tacked up correctly.
Arena/training area Car Park	Weather – hypothermia Sunburn Heatstroke	PC Members. Trainers Helpers Parents. General Public. Animals. Property.	<p>Observation by all present Appropriate clothing to be worn Keep children active in particularly cold conditions Maintain hydration</p>	Low	
Arena/training area	Collision	PC members Trainers Helpers	<p>Adequate runout space at start/finish.</p> <p>1 additional helper to oversee clear runout space for all teams (= 'H&S Overseer')</p> <p>PC members waiting their turn to stand as a group in appropriate space indicated by trainer.</p>	Low	

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Hazard	Hazard Details	Risk Group	Actions Planned	RISK LEVEL	Remarks.
Arena/training area	Dragging, trampling, kicking whilst vaulting	PC Members	It will happen occasionally. If happening consistently, 1:1 assistance to be given. If pony dangerous stop vaulting and stirrup up. Consider suitability of pony for mounted games.	MODERATE	Where pony is consistently out of control it is a danger to rider and third parties and should not be allowed to train
Arena/training area	Knock down	Non-riding children	At no point to enter the arena or training area Non-riding children to be supervised by their adult with parental responsibility	LOW	
Angerton Arena	Knock down	Trainers Helpers Parents PC Members	Ensure minimum number of people on foot in arena: <ul style="list-style-type: none"> • 1 trainer & 1 helper max per team • 1 equipment person/team • 1 H&S overseer. No mobile phones/devices in use in arena other than emergency.	LOW	
Geordie's Moor	Knock down	Trainers Helpers Parents PC Members General public	Ensure minimum number of people on foot in training area: <ul style="list-style-type: none"> • 1 trainer & 1 helper max per team. • 1 equipment person/team. • 1 H&S overseer. All other parents and non-riding children to remain on north side of farm road. No mobile phones/devices in use in training area other than emergency.	LOW	

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Geordie's Moor	Livestock	Trainers Helpers Parents PC Members General Public	Pause training if livestock enter training area and wait until clear before recommencing. Follow farmer's instructions.	LOW	
Geordie's Moor	Traffic	PC members Trainers Helpers Parents General public	Adequate runout space at start/finish Maintain vigilance	LOW	
Geordie's Moor	Hacking before training	PC Members General Public	PC members hack on the moor at their own risk before training. PC members must respect the public right of way and members of the general public who are using it.	LOW	

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